



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS PACIFIC
CAMP SMEDLEY D. BUTLER, OKINAWA
UNIT 35006
FPO AP 96373-5006

IN REPLY REFER TO:
5090
F/EAB/28864
4 Feb 2013

MEMORANDUM

From: Marine Corps Installations Pacific (MCIPAC) Environmental Director
To: MCIPAC Environmental Management System (EMS) Core Team Members

Subj: MCIPAC EMS CORE TEAM MEETING MINUTES

Ref: (a) MCIPACO 5090.1

Encl: (1) List of Attendees

1. Per the reference, the MCIPAC EMS Core Team met on 29 January 2013. The list of attendees is contained in Enclosure (1).
2. Meeting. The meeting was held at MCB Butler in conjunction with the Marine Corps Installations Command (MCICOM) Environmental Management training. The meeting began at 1300.
 - a. Introductions. Personnel from MCB Butler/MCIPAC, MCAS Iwakuni, MCB Hawaii, Camp Mujuk, and MCICOM attended and introduced themselves.
 - b. Roles and responsibilities for the region and installations were discussed. Several MCB Butler personnel are dual-hatted with MCIPAC responsibilities. MCIPAC will continue to provide regional guidance (MCIPAC orders) and management plans, and support regional training.
 - c. Qualified Recycling Programs (QRP). MCAS Iwakuni, MCB Butler, and MCB Hawaii have QRPs. Camp Fuji and Camp Mujuk may be too small for a QRP to be economically feasible, but MCIPAC will support them as needed. MCAS Iwakuni and MCB Hawaii manage active landfills on their installations.
 - d. Hazardous Material Consolidation Program (HCP). MCAS Iwakuni continues to have issues with their HCP operated by Base Supply. MCB Hawaii's HCP is managed by the Environmental Department and operated by a contractor. Currently, this contract is being re-competed. MCB Butler uses the Joint Environmental Material Management System (JEMMS) which is now converting from a NAVSUP contract to a DLA contract. All installations are converting to HMMS in FY13.

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e. Environmental Personnel Vacancies. The following vacancies were briefed:

(1) MCAS Iwakuni – 1 vacancy, GS-11 EMS/CETEP Coordinator, conducting phone interviews while in Okinawa for this position

(2) MCB Hawaii – 2 vacancies, rewriting position descriptions for these billets

(3) CATC Camp Fuji – 2 vacancies, 1 GS-11 and 1 MLC

(4) MCB Butler – 1 vacancy, GS-9 Environmental Protection Specialist (EPS) at the Recycle Center. Another position will be vacant in May for a GS-11 EPS for NEPA/Noise programs. Both positions will be advertised and hired locally.

f. Funding. Continuing Resolution is expected to last for the remainder of FY13. Travel will continue to be restricted. Missions across MCIPAC are expected to increase and funds may not be available to meet these additional requirements.

g. EMS Transition. MCICOM is encouraging installations to start using draft Change 3 to MCO P5090.2A and transition their EMSs from 18 to 17 elements. MCB Hawaii has started to transition and MCAS Iwakuni has completed the transition. CATC Camp Fuji and MCB Butler have not started to transition.

h. MCATS. The team agreed that MCIPAC should continue to staff MCATS taskers to the installations. This will give MCIPAC a regional view of tasks coming from MCICOM and ensure that taskers are completed on time.

i. Training. Advanced Environmental Law for MCIPAC personnel will be held on Okinawa in March or April, 2013. Invitations will be sent out to all.

j. The meeting adjourned at 1400. The Core Team meeting minutes will be distributed to Core Team members and other interested parties. The next Core Team meeting may be held at MCB Butler in conjunction with training this spring or via teleconference near the end of the fiscal year. Core Team members are reminded to brief their chain of command on all Core Team activities.

(b) (6)

³ The MCIPAC EMS Core Team point of contact is
(b) (6)

MCIPAC EMS Core Team Meeting

29 January, 2013

Installation	Name	Title
<u>MCIPAC/MCB Butler</u>	(b) (6)	Environmental Director
		Support Section Supervisor
		Engineering and Science Section Supervisor
		EMS Coordinator
<u>MCAS Iwakuni</u>		Environmental Director
<u>MCB Hawaii</u>		Environmental Officer
		Deputy Environmental Director
		EMS Coordinator
<u>Camp Mujuk</u>		Environmental Protection Specialist
<u>MCICOM</u>		Environmental Compliance Officer